



Use and Occupancy Application

Abington Township, PA

1176 Old York Road

Abington PA 19001

FAX 215-884-8271, PHONE: 267-536-1000

****Please note: This application is only for Commercial, Triplex and Quadplex use. A Use & Occupancy permit is not required for the Resale of Single Family Dwellings.**

Note: In order to facilitate the occupancy permit application process, the following items need to be submitted:

1. Application Form- Completely filled out and signed.
 2. Application Fee- Submitted with application- Check payable to the Township of Abington.
 3. Site Plan- If the use of the premises is a new use (i.e. vacant building) or a use different or more intense from the previous use, a property site plan will be required to evaluate parking requirements and other site issues.
 4. Layout Plan- If there is any proposed change in the existing interior tenant arrangement (i.e.
 5. Architectural Construction Plan- If any alterations are required for the new occupancy, a building permit accompanied by State Labor and Industry approved plans is required to be issued and satisfied prior to the issuance of the occupancy permit.
- A. When use is determined to be more intense than the previous use of the building, or when structural alterations are planned, the new use may require sprinklers which dictates a Sprinkler Plan and permit.

Note: Normal processing time for a full occupancy review is approximately two weeks, assuming the submission is complete.

TURN OVER

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Property Information

Property Owner

Street # Name Unit # Address

City/State/Zip Telephone

Lot Block Parcel # Lot Size Zoning

Use and Occupancy Application

A fee of \$200.00 must accompany this application. Please make check payable to "Township of Abington".

Purchaser or Lessee Name Does the new occupancy require building alterations?

Address Current Property Use

City/State/Zip Is this Use & Occupancy for resale purposes only? *****A U&O is not required for the Resale of Single Family Residential Dwellings*****

Telephone

Proposed Use of Property

Square footage of building to be occupied by this business:

Number of parking spaces on property (10x18):

Proposed use of property:

Business Name:

Mail Certification To:

It is understood that this application constitutes authorization for the Township to inspect the premises; however, inspection is not mandatory and the Township may rely solely upon the representations made in this application as the basis for insurance of certificate.

By signing this application, the applicant certifies that all information on this application is correct and the work will be completed in accordance with the approved construction documents and PA Act 45 (Uniform Construction Code) and any additional approved building code requirements adopted by the Municipality.

Applicant Signature _____

To Be Completed by Zoning Official

Conforms with Zoning Regulations Date

Legal Non-Conforming – Predates Current Zoning Ordinance Permit #

Legal Non-Conforming granted by Zoning Board under (Appeal # and Date) Receipt #/Payment Type

Other – Explanation Below

Signature of Zoning Officer _____

Remarks: