

Residential Permit Application Requirements

(1 & 2 Family Dwellings)

- Previous to application all state road access permits must be obtained.
- Previous to application all zoning and land development approvals must be obtained.
- Plot plans conforming to the Plot Plan Requirement List are required for new construction. Basic plot plans are required for additions.

Two architectural floor plans and drawings signed and sealed by an architect or engineer shall include the following:

1. Type of structure (single, twin, or townhouse).
2. All accessory buildings within ten feet (10') of the structure.
3. Fire separations.
4. All structural material, wall-ceiling coatings, and venting (interior and exterior).
5. Details of all hangers, brackets, and connectors.
6. Roof dimensions including pitch and drains as calculated from the I.P.C.
7. Rain water detention pit size and location (square feet x .25 divided by .4).
8. Accessibility compliance and details (if designed for ADA).
9. Percentage of window to wall area.
10. Door, window, envelope, and energy conservation schedules. Include a rafter/top plate detail to illustrate the R-30 installation requirement (IEC 502.2.4.5). Re-check is designed for new construction only.
11. Mechanical, plumbing, and electric plans (may require separate permits).
12. Allow 15 business days review time for residential permit.